

## Writing Paper

Exam Center \_\_\_\_\_

Date of test \_\_\_\_\_

Test-taker ID \_\_\_\_\_

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## Task 1

You are a part of the organizing committee of International Conference on Nursing Science and Practice. You are asked to invite colleagues to attend it.

**Write an invitation in 130-150 words.**

The sender's and addressee's names, addresses, date as well as opening and closing remarks and signature are not included in the word count.

**Use the following information:**

- sender's name: Jagiellonian University of Cracow, Gołębia Street 24, 31-007 Cracow, Poland
- addressee's name: Royal Holloway University of London, Egham Hill, Egham TW20 0EX, Great Britain
- date: 15/09/2019
- communicative purpose: invitation to International Conference on Nursing Science and Practice.

**In your letter:**

- date and venue: Jagiellonian University of Cracow, Poland, 20-24 January 2020
- inform: aim of the congress
- inform: planned sessions and workshops
- inform: languages of the conference
- inform: benefits of attending
- inform: deadlines for the abstract and where to send them

**Model answer - Invitation**

Gołębia Street 24  
31-007 Cracow  
Poland

Royal Holloway University  
Egham Hill  
Egham  
TW20 0EX  
Great Britain

30/09/2019

Dear Colleagues,

We are delighted to invite you to the International Conference on Nursing Science and Practice 2020. This event will be organized from 20<sup>th</sup> to 24<sup>th</sup> January 2020 at the Jagiellonian University of Cracow, Poland.

The aim of this congress is to enable experts in the field of nursing and healthcare to share and present their scientific work about trends and advances in Nursing Sciences.

The congress will focus on all areas of nursing including Critical Care and Emergency Nursing, Nursing Educators, Case Management Nursing, Medical-Surgical Nursing, and much more. Languages of the congress are English and Polish.

As a member, you are in the unique position to attend seminars, practical sessions, and other related events with professionals in the field. These events are attended by the brightest minds from all over the world.

Abstracts should be submitted until December 21st 2019 by e-mail to [conf@edu.uj.com](mailto:conf@edu.uj.com).

We look forward to welcoming you in Cracow!

Organizing Committee  
of the International Nursing Science and Practice Congress 2020

*(145 words)*